



**A N I B T**

Australian National Institute  
of Business and Technology

CRICOS:02506B RTO:21368

2022-2023 Courses

# Advanced Diploma of Hospitality Management

SIT60316





# ANIBT

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of Business and Technology

CRICOS:02506B RTO:21368



SIT60316

## Advanced Diploma of Hospitality Management

Services Management Stream

The hospitality industry provides a vast array of career opportunities across a broad range of sectors.

This qualification provides the skills and knowledge for an individual to be competent as a senior manager in any hospitality functional area. This individual would analyse, design and execute judgments using wide-ranging technical, creative, conceptual or managerial competencies.

Their knowledge base may be specialised or broad and they are often accountable for group outcomes. The qualification is not suitable for an Australian apprenticeship pathway.

Having this qualification will allow you to perform roles including senior manager in a large hospitality enterprise or owning or managing a small hospitality enterprise. The types of positions available also include:

- Food and Beverage Manager
- Area Manager
- Operations Manager
- Rooms Division Manager
- Executive Housekeeper
- Secretary or Manager
- Executive Chef
- Cafe Owner or Manager
- Motel Owner or Manager

Typically, work would be undertaken in various hospitality enterprises:

Restaurants, Hotels, Clubs, Pubs, Cafes, Cafeterias, Coffee shops

**CRICOS Code**  
091102G

**ANIBT Course Code:**  
SIT60316

**Delivery Mode**  
Varied: Face to Face Classroom; Online Learning; Work based

**Location**  
Sydney

**Course Duration**  
Up to 24 months

**Qualification Level**  
Advanced Diploma

**Nationally Recognised**  
Yes

**Nominal Study Hours: 1400 hours**

**Work based Training: 160 hours**

### Assessment methods

A wide variety of assessments methods will be employed to assess student competence in each unit. These include but are not limited to:

- Practical demonstration and observation
- Review questions and answers
- Group assignments
- Individual projects / portfolios
- Case studies
- Role plays
- Presentations



### Recognition of Prior Learning (RPL)

Students may be able to shorten the length of their chosen course by taking into account previous training, employment experience or other life skills that directly relate to the competencies the Unit of competency is assessing.

### Credit Transfer (CT)

Students may be able to shorten the length of their chosen course by taking into account previous studies. ANIBT recognises ASQA/AQTF registered organizations for credit transfers.

**City Campus:** Level 13 / 474 Flinders St, Melbourne. VIC 3000  
**Brunswick Campus:** Units 2-4, 306 Albert Street, Brunswick

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For other information, you can also contact ANIBT's Sydney Training Partner:  
The Australian Institute of Education and Learning (AIEL): [www.aiel.com.au](http://www.aiel.com.au)

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Phone: (02) 9188 1050 Email: [enquiry@aiel.com.au](mailto:enquiry@aiel.com.au)





# Advanced Diploma of Hospitality Management

## Services Management Stream

### Program outline:

#### Subjects

The SIT60316 Advanced Diploma of Hospitality qualification is made up of 33 units of competency from the SIT Tourism, Travel and Hospitality Training Package.

The units ANIBT have selected to deliver and for students to complete to be eligible for this qualification are:



UNIT CODE	UNIT TITLE
<b>CORE UNITS</b>	
BSBDIV501	Manage diversity in the workplace
BSBFIM601	Manage finances
BSBMGT517	Manage operational plan
BSBMGT617	Develop and implement a business plan
SITXCCS008	Develop and manage quality customer service practices
SITXFIN003	Manage finances within a budget
SITXFIN004	Prepare and monitor budgets
SITXFIN005	Manage physical assets
SITXGLC001	Research and comply with regulatory requirements
SITXHRM003	Lead and manage people
SITXHRM004	Recruit, select and induct staff
SITXHRM006	Monitor staff performance
SITXMGT001	Monitor work operations
SITXMGT002	Establish and conduct business relationships
SITXMPR007	Develop and implement marketing strategies
SITXWHS004	Establish and maintain a work health and safety system
<b>ELECTIVE UNITS</b>	
SITHIND001	Use hygienic practices for hospitality service
SITHIND004	Work effectively in hospitality service (WBT)
BSBCMM401	Make a presentation
SITXCOM005	Manage conflict
SITHFAB002	Provide responsible service of alcohol
HLTAID011	Provide first aid
SITXHRM002	Roster staff
SITXFSA001	Use hygienic practices for food safety
SITHIND002	Source and use information on the hospitality industry
SITHFAB005	Prepare and serve espresso coffee
SITXFSA001	Use hygienic practices for food safety
SITXCCS007	Enhance the customer service experience
BSBSUS201	Participate in environmentally sustainable work practices
SITXFSA002	Participate in safe food handling practices
BSBWOR203	Work effectively with others
SITXWHS001	Participate in safe work practices
SITXHRM001	Coach others in job skills

*ANIBT may change the elective units based on industry, student needs and trainer availability.*

ANIBT has regular intakes for its classroom based courses as follows:

January: Term 1

April: Term 2



July: Term 3

October: Term 4

Please contact ANIBT to discuss your specific study and qualification requirements and how we can tailor a program to suit your specific requirements.

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## Advanced Diploma of Hospitality Management

Hotel Operations Stream

The hospitality industry provides a vast array of career opportunities across a broad range of sectors. This qualification provides the skills and knowledge for an individual to be competent as a senior manager in any hospitality Room Division area.

This individual would analyse, design and execute judgements using wide-ranging technical, creative, conceptual or managerial competencies. Their knowledge base may be specialized or broad and they are often accountable for group outcomes.

Having this qualification will allow you to perform roles including senior manager in a large hospitality enterprise or owning or managing a small hospitality enterprise. The types of positions available also include:

- Area Manager
- Operations Manager
- Rooms Division Manager
- Executive Housekeeper
- Manager
- Motel owner or Manager

Typically, work would be undertaken in various hospitality enterprises that provides guest rooms:

Hotels, Motels, Aparthotels, Serviced Apartments, Resorts

**CRICOS Code**  
091102G

**ANIBT Course Code:**  
SIT60316

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Varied: Face to Face Classroom; Online Learning; Work based

**Location**  
Sydney

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Advanced Diploma

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A wide variety of assessments methods will be employed to assess student competence in each unit. These include but are not limited to:

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# Advanced Diploma of Hospitality Management

## Hotel Operations Stream

### Program outline:

#### Subjects

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The units ANIBT have selected to deliver and for students to complete to be eligible for this qualification are:



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<b>CORE UNITS</b>	
BSBDIV501	Manage diversity in the workplace
BSBFIM601	Manage finances
BSBMGT517	Manage operational plan
BSBMGT617	Develop and implement a business plan
SITXCCS008	Develop and manage quality customer service practices
SITXFIN003	Manage finances within a budget
SITXFIN004	Prepare and monitor budgets
SITXFIN005	Manage physical assets
SITXGLC001	Research and comply with regulatory requirements
SITXHRM003	Lead and manage people
SITXHRM004	Recruit, select and induct staff
SITXHRM006	Monitor staff performance
SITXMGT001	Monitor work operations
SITXMGT002	Establish and conduct business relationships
SITXMPR007	Develop and implement marketing strategies
SITXWHS004	Establish and maintain a work health and safety system
<b>ELECTIVE UNITS</b>	
SITHIND001	Use hygienic practices for hospitality service
SITHIND004	Work effectively in hospitality service (WBT)
SITXWHS001	Participate in safe work practices
SITHACS001	Clean premises and equipment
SITHACS002	Provide housekeeping services to guests
SITHACS003	Prepare rooms for guests
SITHACS005	Provide porter services
SITHACS006	Provide valet services
SITHACS007	Conduct night audit
SITHACS008	Provide accommodation services
SITTTSL007	Process reservations
CPPCLO2019A	Sort and remove waste and recyclable materials
CPPCLO2035A	Maintain cleaning storage areas
SITHFAB002	Provide responsible service of alcohol
SITHIND002	Source and use information on the hospitality industry
HLTAID011	Provide first aid
SITXHRM002	Roster staff
SITXCCS007	Enhance the customer service experience

ANIBT may change the elective units based on industry, student needs and trainer availability.



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# Advanced Diploma of Hospitality Management

CRICOS Code: 091102G

2 years

**Onshore**

**AUD 12,000  
+ No Material Fee**

**Offshore**

**AUD 16,000  
+ No Material Fee**

## 2 Years package

SIT50416

### Diploma of Hospitality Management

CRICOS Code: 02506B



SIT60316

### Advanced Diploma of Hospitality Management

CRICOS Code: 091102G

**ONSHORE  
AUD 12,000**

**OFFSHORE  
AUD 16,000**

Enrolment fee not included



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